



Four Seasons General Merchandise  
 2801 East Vernon Ave, Los Angeles, CA 90058  
 Phone: (323) 582-4444 Fax: (323) 826-1198  
 Email: [sales@4sgm.com](mailto:sales@4sgm.com)

# CREDIT CLAIM

DATE: MAY 5, 2009

**PLEASE COMPLETE IN FULL THEN EMAIL OR FAX TO OUR CUSTOMER SERVICE REPRESENTATIVES  
 IF POSSIBLE, PLEASE TAKE PICTURES OF THE DAMAGED MERCHANDISE AND ATTACH TO THIS FORM.  
 POR FAVOR LLENE POR COMPLETO LA FORMA Y MÁNDELA POR EMAIL O POR FAX A NUESTRO DEPARTAMENTO DE SERVICIO A EL  
 CLIENTE. SI ES POSIBLE, POR FAVOR TOME FOTOS DE LOS ARTÍCULOS DAÑADOS Y MÁNDELAS ADJUNTO.**

Customer's [Name]  
 Company [Company Name]  
 Info [Street Address]  
 [City, ST ZIP Code]  
 [Phone]

Account Number.  
 (Numero de Cuenta)

Invoice Number.  
 (Numero de Factura)

ITEM # (NO. DE ARTICULO)	QUANTITY (CANTIDAD)	DESCRIPTION OF ITEM (DESCRIPCION DE ARTICULO)	REASON FOR RETURN (RAZON DE REGRESO)

PLEASE ALLOW 7-10 BUSINESS DAYS TO PROCEED WITH YOUR REQUEST.

IF YOU HAVE ANY FURTHER QUESTIONS, PLEASE CONTACT US AT THE CONTACT INFORMATION POSTED ABOVE.

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Visit us on  
**4sgm.com**